3rd annual CAREER WEEK 2004

A Week Full of Important Career Tips You Won’t Want to Miss!

March 29 - April 2

The Career Services Office is proud to present its 3rd annual Career Week. Following is a complete listing of all workshops and programming scheduled for the week of March 29 - April 2, 2004:

**Monday, March 29  12:30 - 2:00 p.m.**
Resume and Cover Letter Workshop presented by Rich Schlesinger, Career Services Coordinator, Room C227

This workshop will focus on how to develop resumes and cover letters that get results. Sample formats will be presented as well as techniques and strategies to help propel you into your chosen occupation. Following the workshop, students and community members are encouraged to take advantage of the Career Services Office “Resume Express” service. Students can drop off resumes and cover letters in the “Express box” and have them reviewed and returned with feedback for pickup within 48 hours.

**Tuesday, March 30   11:30 - 1:30 p.m.**
MUSIC RECORDING CAREER DAY Panel Discussion and Lunch Buffet, Steamboat Landing Restaurant

This event will feature a panel discussion with professionals working in the field of Music Recording, followed by a question and answer session and luncheon. PLEASE NOTE: ADVANCE REGISTRATION IS REQUIRED FOR THIS EVENT. The cost is $2.00 for FLCC students, and $10.00 for all non-students. (includes lunch at the Steamboat Landing)!

**Wednesday, March 31, 12:30 - 2:00 p.m.**
INTERVIEW TECHNIQUES, presented by Rich Schlesinger, Career Services Coordinator, Room C227

This workshop will feature a discussion of typical interview questions to expect in any interview as well as questions for applicants to ask before, during, and after the interview. Upon completion of the workshop, participants will have the opportunity to schedule a videotaped mock interview in the Career Services office.

**Thursday, April 1, MYERS-BRIGGS TYPE INDICATOR, presented by Barb Schreiber, Student Services Counselor,**
12:30-2:00 p.m., A 102.

Identify your personality preferences and how they relate to the world of work. Participate in self-assessment exercises as well as a discussion of personality types and career opportunities.

**Friday, April 2, SPECIAL MOVIE PRESENTATION, “Almost Famous”, Stage 13, 11:30 a.m. - 1:30 p.m.**

No registration is required. Just show up, enjoy some popcorn and a great movie!

Rich Schlesinger

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**Career Events On/Off Campus**

**Nursing and Health Related Professions Career Day,** Thursday, April 15, 11:30 - 1:00, 2nd Floor Hallway.

**For more information,** contact Rich Schlesinger or Cathy Petruccione at extension 7270.

Career Services Office  
(716) 394-3500, ext. 7270  
Open T., 8:30-6:00,  
M., W. Th., 8:30-5:00  
F 8:30-400  
or by appointment.  
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Dr. Richard A. Schlesinger, Coordinator  
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