

# WEB ADVISOR ACCOUNT REQUEST FORM

Student Records Office · Finger Lakes Community College · 4355 Lake Shore Drive · Canandaigua, NY · 14424

## Are you new to Web Advisor?

You will need to complete and submit this basic information to the Student Records Office in order to be able to retrieve your account information online. It is imperative for your future use of the system to have an active email account on file. You may email this form, mail through the USPS, or bring this form to the Student Records Office or the main office of the Geneva, Newark or Victor Centers.

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Permanent Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

SS# \_\_\_\_\_

Date of Birth \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please print the above information clearly and insure that your Email Address is ACCURATE!**

**Your account will be created for you within one business day of receipt of the completed form**

## If you have forgotten your password

You may obtain your password online at <http://webadvisor.flcc.edu> if you have an active email account on file by selecting the WHAT'S MY PASSWORD? Option.

If you do not have an email address on file, please complete the above form and submit to the Student Records Office.