



2011-2012 Independent Verification Worksheet

Federal Student Aid Programs

Your application was selected by the U.S. Department of Education for review in a process called “verification”. In this process, we are required by federal law to compare the information on your FAFSA application with the information provided on this form and signed copies of your 2010 federal tax forms (and your spouse’s if you are married) and W2s. If there are differences between your application and the documents you have submitted, corrections may need to be made.

We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible. What you should do:

1. Collect your (and your spouse’s) financial documents (signed 2010 Federal income tax forms and W2s).
2. Complete all sections and sign the worksheet.
3. Submit the completed worksheet, signed tax forms and W2s to the Financial Aid Office.

A. Student Information

Last Name	First Name	M.I.	Student ID/SSN
Date of Birth	Email address	Phone Number	

B. Family Information

List the people in your household include: (a) yourself and your spouse, (b) your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012; and any other people if they now live with you, and you provide more than half of their support and will continue to do so from July 1, 2011 through June 30, 2012. Write in the name of the college for any family member who will be attending at least half-time from July 1, 2011 through June 30, 2012 and will be enrolled in a degree, diploma or certificate program.

Write the names of all household members including yourself. Attach a separate page for additional names.

Full Name	Age	Relationship	College Name
		<i>Self</i>	<i>Finger Lakes Community College</i>

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C. Tax Forms and Income Information

1. **Tax Information:** Check the appropriate box below and provide requested information.

- I DID file a 2010 federal tax return. Please attach a signed copy and all W2s. (If you did not keep a copy, you may request a tax transcript or W2 transcript from the IRS at 1.800.829.1040.)
- I will NOT and am NOT required to file a 2010 federal tax return.

2. If you (and your spouse) did NOT file and are NOT required to file a 2010 federal tax return, did you work in 2010?

- No Yes

If yes, list below your employer(s) and any income received in 2010 (use the W2 form or other earning statements). Do not complete if you are submitting a tax return and W2s.

Source of Income	2010 Amount	Indicate if earned by student or spouse, if applicable
<i>Example: XYZ Company</i>	<i>\$2000</i>	<i>Student</i>

3. **Additional Income/Asset Information:** Both tax filers and non-tax filers must complete the following. List below the financial information for you (and your spouse) in 2010. **IF ZERO, PLEASE INDICATE SO. DON'T LEAVE BLANK!**

UNTAXED INCOME	
\$	Child support RECEIVED for all children. Don't include foster care or adoption payments.
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash values of benefits).
\$	Veteran's non-educational benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.
\$	Other untaxed income not reported elsewhere, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security income, Workforce Reinvestment Act educational benefits, combat pay, or benefits from flexible spending arrangements, foreign income exclusion or credit for federal tax on special fuels.
\$	Money received, or paid on your behalf (e.g. bills paid), not reported on this form.
ADDITIONAL FINANCIAL INFORMATION	
\$	Child support PAID because of separation or as a result of a legal requirement. For whom was it paid? _____
\$	Taxable earnings from Federal Work-Study or other need-based work programs.
\$	Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps, as well as grant and scholarship portions of fellowships and assistantships.
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Don't enter untaxed combat pay reported on the W2 (Box 12, Code Q)
\$	Earnings from Cooperative Education program
ASSET INFORMATION	
\$	What is the current net worth of your (and your spouse's) current business and/or investment farm? Don't include the value of a small business if your family owns and controls more than 50% of the business and the business has 100 or fewer employees.
\$	What is the current net worth of your (and your spouse's) investments, including real estate? Don't include the home in which you live.
\$	What is the current value of your cash, savings, and checking accounts?

By signing this worksheet, I certify that all the information reported is complete and correct. Mail completed form, signed tax return and W2s to: FLCC Financial Aid Office, 3325 Marvin Sands Drive, Canandaigua, NY 14424 or fax to 585.394.0635. For assistance, email aid@flcc.edu or call 585.785.1275.

Student Signature _____

Date _____