

Policy: Academic Standards of Progress

Policy Number: A-4

Responsible for Policy: Academic & Student Affairs

Approval Date: Fall 2014

Most recent review: Spring 2020

Date of most recent revision (if applicable):
Spring 2020

Policy Statement

To support academic success, Finger Lakes Community College requires its students to maintain a specific academic standard of progress to remain matriculated in a degree program and be eligible for financial aid. In order to be in good academic standing and to meet a minimum cumulative grade point average according to an established table which can be found below

Attempted Credits	Minimum Cumulative GPA
6 – 13	1.5
14-29	1.8
30 and greater	2.0

Academic Probation When a student fails to meet the Standards of Progress, the student is placed on academic probation. Academic probation serves as a warning that a student is in serious academic jeopardy. At the conclusion of the probationary semester, the student may:

1. Move to good academic standing if progress is achieved according to the intervals noted in the Academic Standards of Progress,
2. Continue on academic probation if progress is shown towards meeting the Academic Standards of Progress, or
3. Be academically dismissed if progress is not shown towards meeting the Academic Standards of Progress.

Students who have been placed on academic probation will be required to meet additional requirements set forth by the College in order to return to Academic Good Standing in addition to meeting the required GPA.

A student on academic probation is limited to thirteen credit hours unless a Probation Overload Request is filed with, and approved by, the Associate Vice President of Student Affairs.

Academic Dismissal When a student fails to meet the minimum Standards of Progress following a probationary semester, the student may be academically dismissed from the College.

Continuing Probation A student on academic probation who shows progress towards meeting the Academic Standards of Progress but has not completely met them may be placed on continuing probation. The student must continue to demonstrate progress towards meeting the standards each subsequent semester or be dismissed.

Reason for Policy

This policy sets forth the standards students must achieve and maintain to remain in good academic standing. It also provides students with the criteria and guidelines to return to good academic standing. It sets forth the requirements to return to the College following an Academic Dismissal.

Applicability of Policy All full-time and part-time FLCC students, members of the Academic & Student Affairs division, academic department personnel responsible for monitoring academic standing and progress should be familiar with this policy, and members of the Enrollment Management Division.

Definitions None

Related Documents

- NYS Education Law
- FLCC Grading Policy
- Dean's List

Review date/action taken (requires Board of Trustees approval):

- March 2011: original approval date
- November 2012: revisions approved by the Board of Trustees
- December 2013: revisions approved by the Board of Trustees
- Fall 2014: non-substantive revisions
- Fall 2019: non-substantive revisions
- August 2020: revisions approved by the Board of Trustees

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Procedures

Good academic standing is important to all students. Students should minimize these types of grades: F (failing), U (unsatisfactory), AW (conduct withdrawal), I (incomplete), W (withdrawal), X (administrative withdrawal), and NA (never attended).

Good Academic Standing

Associate Vice President of Student Affairs is responsible for reviewing each student's academic record beginning after six (6) credit hours have been attempted and continuing thereafter at the end of each successive grade period. A matriculated student is in good academic standing when s/he meets the standards of progress below. When, at the time of review, a student does not meet the standards of progress, the student is placed on academic probation, or is academically dismissed if already on academic probation.

Attempted Credits	Minimum Cumulative GPA
6-13	1.5
14-29	1.8
30 and greater	2.0

Academic Probation

Students on academic probation, or continuing academic probation will have the following applied:

- 1) Academic adjustment requirement
 - This will require students on academic probation to meet with an advisor prior to any schedule adjustment.
- 2) Required meeting with the Professional Academic Advisor
 - Within two weeks of the start of the term, the student will be required to meet with the Professional Academic Advisor to complete an Academic Recovery Plan.
- 3) Required to complete a minimum of two Academic Recovery Programs during the term.
 - Academic Recovery webinars will be selected in the Recovery Plan meeting with the advisor.

Appeals

When a student is academically dismissed, s/he is eligible to apply for an appeal if extenuating circumstances exist. If approved, the student will be placed on continuing academic probation and required to meet conditions specified by the policy, the Committee on Academic Standing, and/or the Associate Vice President of Student Affairs, including, but not limited to, completing a specific course(s), limiting the number of credit hours for which the student may register, achieving a semester grade point average of 2.00, restriction from online courses, and successfully completing all coursework. If the appeal is not approved, the student must sit out the required one full-academic term (two semesters) after an initial dismissal, or three full-academic terms (six semesters), if dismissed more than once.

Reinstatement

A student who has been academically dismissed for not meeting the College's Standards of Progress will be reinstated upon the conclusion of the timeframe set forth at their dismissal (one or three years).

Conditions

The Committee on Academic Standing and/or the AVP of Student Affairs may take into account a student's completion of the above conditions when determining if an appeal is granted.

Effect of Reinstatement on Financial Aid

Reinstatement does not automatically reinstate eligibility for financial aid. Students must also meet New York State academic standing requirements and the standards of satisfactory progress for federal aid. Any questions regarding these policies should be directed to the Financial Aid Office.

Forms/Online Processes

Probation Overload Request

Academic Dismissal Appeal Form

Fresh Start Form

Appendix

None

Review date/action taken:

- March 2011: original effective date
- November 2012: revisions
- December 2013: revisions
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